

The following Point Computation Formula applies to all applicants for the Law Enforcement Officers' Professional Certificate Program. Applicants shall have acquired the combination of educational points or degrees, law enforcement training points and years of **full-time** law enforcement experience as outlined in the Points Computation Formula below:

	Years of Experience
The INTERMEDIATE CERTIFICATE may be awarded upon the attainment of one of the following combinations:	
32 points &	8
40 points &	6
48 points &	4
AA/AS Degree & 16 training points	4
BS/BA Degree & 8 training points	2
The ADVANCED CERTIFICATE may be awarded upon the attainment of one of the following combinations:	Years of Experience
48 points &	12
60 points &	9
AA/AS Degree & 36 training points	9
BS/BA Degree & 24 training points	6
Grad/Pro Degree & 16 training points	4



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NORTH CAROLINA DEPARTMENT OF JUSTICE

CRIMINAL JUSTICE STANDARDS DIVISION



NORTH CAROLINA CRIMINAL JUSTICE EDUCATION AND TRAINING STANDARDS COMMISSION

THE LAW ENFORCEMENT OFFICERS' PROFESSIONAL CERTIFICATE PROGRAM

(Revised 12/11)

In order to recognize the level of competence of law enforcement officers serving governmental agencies within the State, to foster increased interest in college education and professional law enforcement training programs, and to attract highly qualified individuals into a law enforcement career, the Criminal Justice Education and Training Standards Commission established the LAW ENFORCEMENT OFFICERS' PROFESSIONAL CERTIFICATE PROGRAM. This program is a method by which dedicated officers may receive statewide and nationwide recognition for education, professional training, and on-the-job experience. The Commission makes these awards available under the authority granted pursuant to North Carolina General Statutes, Chapter 17B, and in accordance with subchapter 9D, Title 12 of the North Carolina Administrative Code.

GENERAL PROVISIONS

In order to be eligible for one or more of the professional awards, an officer shall first meet the following preliminary qualifications:

- â The officer shall presently hold general law enforcement certification. A person serving under probationary certification is not eligible for consideration.
- â The officer shall be familiar with and subscribe to the Law Enforcement Code of Ethics.
- â The officer shall be a full-time, sworn, paid member of a law enforcement agency within the state.
- â Applicants shall be given credit for the satisfactory completion of all in-service law enforcement training which is not mandated by the Commission pursuant to 12 NCAC 09E .0102.
- â Applicants shall not be given credit for satisfactory completion of Commission-mandated Basic Law Enforcement Training courses, required annual in-service training, or training units of less than one hour.

AWARD LEVELS:

INTERMEDIATE LAW ENFORCEMENT CERTIFICATE

An officer can qualify for the INTERMEDIATE CERTIFICATE if he or she:

- â has accumulated at least thirty-two (32) education and/or training points and at least eight (8) years experience, or
- â has accumulated at least forty (40) education and/or training points and at least six (6) years experience, or
- â has accumulated at least forty-eight (48) education and/or training points and at least four (4) years experience, or
- â has an Associate Degree issued by an academic institution recognized by the United States Department of Education and the Council for Higher Education Accreditation; has accumulated at least sixteen (16) training points and at least four (4) years experience, or
- â has a Baccalaureate Degree issued by an academic institution recognized by the United States Department of Education and the Council for Higher Education Accreditation; has

accumulated at least eight (8) training points and at least two (2) years experience.

ADVANCED LAW ENFORCEMENT CERTIFICATE

An officer can qualify for the ADVANCED CERTIFICATE if he or she:

- â meets the requirements for the INTERMEDIATE CERTIFICATE, and
- â has accumulated at least forty-eight (48) education and/or training points and at least twelve (12) years experience, or
- â has accumulated at least sixty (60) education and/or training points and at least nine (9) years experience, or
- â has an Associate Degree issued by an academic institution recognized by the United States Department of Education and the Council for Higher Education Accreditation; has accumulated at least thirty-six (36) training points and at least nine (9) years experience, or
- â has a Baccalaureate Degree issued by an academic institution recognized by the United States Department of Education and the Council for Higher Education Accreditation; has accumulated at least twenty-four (24) training points and at least six (6) years experience, or
- â has a Graduate or Professional Degree issued by an academic institution recognized by the United States Department of Education and the Council for Higher Education Accreditation; has accumulated at least sixteen (16) training points and at least four (4) years experience.

POINT COMPUTATION FORMULA

Awards are based upon a formula which combines formal education, law enforcement training, and actual experience as a law enforcement officer. Points are computed in the following manner:

- â **Education** – Each semester hour of college credit shall equal one point; each quarter hour shall equal two-thirds of a point.
- â **Training** – Twenty classroom hours of Commission-approved law enforcement training shall equal one (1) point, exclusive of BLET and Commission-mandated in-service training

- â **Experience** – Only experience as a **full-time**, sworn, paid member of a law enforcement agency or the equivalent experience as determined by the Commission shall be acceptable for consideration.

HOW TO APPLY FOR AN AWARD

- A. If you are qualified to receive an award, request an Application Form F-6 (Revised 8/02) from your agency or the agency personnel officer
- B. Complete the application fully and attach the necessary documents to verify your qualifications. **Education and training MUST BE supported by transcripts, copies of diplomas, official training records, or other reliable documentary materials.**
- C. Return the application to your agency head for his/her endorsement. No award will be issued unless the applicant is recommended by the agency head.
- D. Your agency will forward the application to the Criminal Justice Standards Division for processing.
- E. After consideration of your qualifications, if the Commission elects to grant the award, the proper certification will be forwarded to, and subsequently presented through your agency. Applicants should note that Advanced Certificate applications must be presented to the Commission for approval at quarterly meetings. This requirement may result in a 3-4 month processing period for the Advanced award.

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